

8888 Field Drive
Richmond, BC
V7W 7X7

June 12, 2022

Mr. J. Smith
Big Lotto Centre
123 Main Street
Richmond, BC V7V 7V7

Dear Mr. Smith:

I would like to take this opportunity to thank you for your contribution to the ABC Secondary School scholarship fund. I am very honoured to be the 2018 recipient of this Big Lotto Scholarship.

My name is Jane Doe. I am the oldest of ten children, and will be the first member of my family to graduate from high school. I have always worked hard at my studies striving to do the best that I can. At my high school, I have been active in the ABC School Beautification Club, the Racquetball Team, and the ABC Leadership Club. I have also volunteered with the Canadian Blood Bank, the Richmond Animal Shelter, and have spent the last three years feeding the homeless.

This scholarship will be used toward my tuition at the University of British Columbia. I plan to complete a Bachelor of Arts degree with a major in political science. My hope is to apply to law school. Ultimately, I would like to become a lawyer so that I can help the poor and disabled continue their fight for equal rights and opportunities in society.

Once again, thank you for this scholarship. Your generosity is greatly appreciated.

Sincerely,

Jane Doe

Jane Doe

PREPARING AN ENVELOPE

Jane Doe 8888 Field Drive Richmond, BC V7W 7X7	<input type="checkbox"/>
Mr. J. Smith Big Lotto Centre 123 Main Street Richmond, BC V7V 7V7	

1234 No. 3 Road
Richmond, BC
V6Y 2X5

June 12, 2022

Mrs. N. Wong
Norma's Hardware
222 Pizza Drive
Richmond, BC V4Y 4T4

Dear Mrs. Wong:

I am writing to thank you for your generous contribution to the scholarship fund at XYZ Secondary this year. I was the recipient, and it was awarded to me for my achievements in metal work. I will be using this scholarship to help pay for my post-secondary tuition.

I am attending Kwantlen University College this fall to further my education in the trades area. Specifically, I would like to pursue an apprenticeship in the area of masonry. I have spent the past four summers working at my uncle's masonry shop, and have found that I am good at my work and that I really enjoy it. I am a hands-on person. Throughout high school I have taken and excelled in trades-related courses. I believe that I have found a passion in this area. This scholarship will definitely help me to pursue my post-secondary aspirations.

Thank you once again for this scholarship.

Sincerely,

John Smith

John Smith

PREPARING AN ENVELOPE

John Smith 1234 No. 3 Road Richmond, BC V6Y 2X5	<input type="checkbox"/>
Mrs. N. Wong Norma's Hardware 222 Pizza Drive Richmond, BC V4Y 4T4	