

École Secondaire Hugh McRoberts Secondary School

Parent Advisory Council (PAC) Minutes Wednesday, September 13th 2023

Attendees: Dave Madeira(Chair), Hajira Hussain (Treasurer), AnneMarie Olmstead Wilcox, Tasneem Damji, Sowon Huh, Evelyn Aguilar, Linette Ding, Donnah Wong, Myra Antolin, Mary His, Amir Mahani, Rassel, Cecilia Leung (CC), Johanna Siu, Erin M, Maja P, Amator Hui, Thelma Liu, Xiaowen Wang, Ken Zhang, Ben Li, Billo Puni, Wynne Lam

School Representative: Aviva Vaughan (Principal)

1. Welcome and Introductions: Chair Dave Madeira opened the meeting at 7:00pm and went through a round of parent introductions.
2. Review and approval of last meeting's minutes: This item was skipped as previous minutes were unavailable.
3. School Administration Report: Principal Aviva Vaughan presented with an update on school goals and upcoming activities
4. Dates to remember: Dave encouraged all parents to check the school calendar available on the school website (<https://mcroberts.sd38.bc.ca/school-calendar>). The following are some of the important dates to remember:
 - 20 Sep – Gr. 8 Day / Gr. 12 CLC (Career Life Connections)
 - 21 Sep – Gr. 12 Info Night / Gr. 8 Parent Info Night / Gr. 8 Day / Meet the Teacher Night
 - 22 Sep – Pro-D Day – No School
 - 27 Sep – Collab Day
 - 28 Sep – Gr. 12 CLC
 - 29 Sep – Grad Boat Cruise / Orange Shirt Day
 - 30 Sep – National Day for Truth and Reconciliation
 - 2 Oct – No School (In lieu of Nat'l Day for Truth & Reconciliation)
 - 4 Oct – Career Program Presentation - Gr. 10 & 11 (PLT) / Gr. 12 CLC
 - 6 Oct – Immunization Clinic
 - 9 Oct – Thanksgiving
 - 11 Oct – PAC Meeting 7 PM
5. Committee Reports:
 - a. Treasurer Report – Hajira presented the Treasurer's report. All financials are in order. Gaming Application is under review and we will hopefully be notified by the end of this month. For this year's Teacher's Wish List, if any teachers have activities planned for September or October, they can submit a request before the next PAC meeting. The Teacher's Wish list items will be approved at the next PAC meeting. There may be a second round of wish list approval at a later date depending on available funding.
 - b. Secretary Report – No report

- c. Dry Grad Report – Dave reported that last year’s Dry Grad was successful thanks to the many parents who worked tirelessly to plan and execute a memorable event for all the grads.
- d. Fundraising Report – Wynne urged parents to join the fundraising committee so we can raise funds to support events such as a teachers appreciation luncheon or purchase necessary equipment such as a canopy etc.
- e. Constitution & Bylaws – There is a need to update the PAC constitution and bylaws. We need volunteers to form a committee and update the PAC constitution.

6. Elections:

Officers for the 2023/24 school year were elected as follows:

- a. Chair-Amir Mahani; Co Chair: Dave Madeira
- b. Vice Chair: Tasneem Damji
- c. Treasurer: Hajira Hussain (Co Treasurers: Mary Hsi, Maja Pesic)
- d. Secretary: Erin Mah
- e. Dry Grad Committee: Theresa Chiu, Cynthia Clapera, Anne Marie
- f. RDPA Rep: Anne Marie Olmstead Wicox

7. Old Business / New Business

Dave reported that last year’s dry grad committee had access to only one ladder which made putting up the decorations a very time consuming endeavor. He suggested that PAC support the school with a ladder.

“Motion to approve the purchase of a ladder upto \$250 dollars from the PAC Operating Account to support students and parents with event decorations”

Moved: Hajira Hussain; Seconded: Mary Hsi, Motion approved.

Motion to adjourn the meeting. Moved: Mary His

Meeting adjourned at 8:15pm