

MEETING MINUTES

École Secondaire Hugh McRoberts Secondary School

Parent Advisory Council (PAC) Minutes

Date: Wednesday, May 8th, 2024

Location: McRoberts

Library Time: 7 pm

Attendees: Tasneem Damji (Co-Chair), Amir Mahani (Co-Chair), Hajira Hussain, (Treasurer), Wynne Lam (Fundraising), **Members at large:** Katherine; Colleen Howu (CPF- Canadian Parents for French)

School Representative: Aviva Vaughan (Principal)

Regrets: Anne-Marie Willcox (RDPA), Erin M. (Secretary)

- 1) Welcome and Introductions: Chair Tasneem Damji opened the meeting by welcoming everyone at 7 pm.
- 2) Review and approval of the last meeting's minutes. Motion to approve. Unanimous vote. Motion passed.
- 3) Hajira made a motion to add two items to the new businesses in the agenda: Budget and approvals for scholarship, and staff appreciation breakfast. Motion to approve. Unanimous vote. Motion passed.
- 4) School Administration Report: Ms. Vaughan mentioned about May, mental awareness month. In the last week of May as each day has a theme and special activities, such as: Mindful Monday, Tuesday: Tech Free, Wednesday: Walking, Thursday: Brain activities, and Friday: Funky Fun (different stations outside such as drum circle, temp. tattoo, free snacks, Dance routine...).
- 5) Ms. Vaughan also informed audiences about the third week of June and the indigenous people day on June 21st and PLTs on Mon., and Tue. on that week. Also, she informed audiences about bulletin from School District 38 about Peer support, use of AI, and a program from Telus for less expensive internet for families with low income (please contact Ms. Vaughn for details).
- 6) Dates to remember: Tasneem encouraged all parents to join the PAC meetings to get information about school, and any updates about the school. She mentioned about some of the important days as mentioned in the agenda from the school calendar available on the school website (<https://mroberts.sd38.bc.ca/school-calendar>).

7) Committee Reports:

- a) Treasurer Report –Hajira reported the balance for each account:
\$1,958.78 in Gaming fund account.
\$4,813.69 in operating account.
- b) Secretary Report – no report.
- c) Dry Grad Report – no report.
- d) Fundraising Report – Wynne planned for bubble tea fundraising on June 12th with the help of parents, Katherine volunteered to help. Details will be emailed to parent for preordering.
- e) RDPA – Colleen took part on behalf of Mc. Robert’s PAC in the last meeting of RDPA for this school year, the appreciation dinner will be on June 4th at McNair.

8) New Businesses:

Hajira made a motion for allocating \$2,000 for scholarship (4x \$500) from the operating account, and \$1,000 for staff appreciation breakfast from the operating account as well. Motion to approve. Unanimous vote. Motion passed.

Staff appreciation breakfast will be on Thu. June 27th @ 9 am in Library. An email to recruit parents as volunteers will be sent out. Wynne and Colleen volunteered to help.

Colleen mentioned about the required fund for the movie night fundraising. Hajira made a motion to allocate \$300 from the operating account for purchasing snacks, and foods to sell in the movie night for fundraising. Motion to approve. Unanimous vote. Motion passed.

Meeting adjourned at 8 pm.

Next PAC Meeting: Sep. 11th, 2024