

MEETING MINUTES

École Secondaire Hugh McRoberts Secondary School

Parent Advisory Council (PAC) Minutes

Date: Wednesday, May 14th, 2025

Location: McRoberts Library

Time: 7 pm

Attendees: Tasneem Damji (Chair), Amir Mahani (Co-Chair), Hajira Hussain (Treasurer), Bonnie Leung (Treasurer), Colleen Howu (Secretary), Wynne Lam (Fundraising), Anne-Marie Willcox (MAL, RDPA)

School Representative: Aviva Vaughan (Principal)

- 1) Welcome and Introductions: Chair opened the meeting by welcoming everyone at 7:03 pm.
- 2) Motion to approve last meeting's minutes. Moved-Anne-Marie Second-Wynne Approved
- 3) School Administration Report:
 - a) May is Mental Health Awareness Month. Mental Health Awareness week will be the week of May 26th. There will be different themes on each day of the week around socio-emotional wellness and building community connection. Classroom sessions will be run by teachers using the last 5 -10 minutes of class time to go through activities. Student volunteers will set up booth in the foyer to run school-wide events.
 - b) Valedictory will be on Jun 8th at the Chan Centre at UBC. PAC is looking for a representative to present PAC scholarships to students. Four scholarships of \$500 each will be awarded this year. Thank you to PAC Fundraising.
- 4) Dates to remember:
See school calendar (<https://mcroberts.sd38.bc.ca/school-calendar>)
- 5) Committee Reports:
 - a) Treasurer Report –Hajira reported balances as of April 30th:
 - 1) Operating account: \$2,748.59
 - 2) Gaming account: \$24,821.09
Outstanding Cheques for Gaming account
Gaming-24-25 Wish List: 21,265.42
DAG: 2,160.00
Total Payable 23,425.42
Available funds in gaming \$1,455.85

Gaming Grant application for 2025-2026 has been submitted by Hajira.
 - b) Secretary Report – no report.

- c) Dry Grad Report – Bonnie. Grad dinner and DAG is on Jun 22. Needs lots of volunteers for set up and clean up and during DAG. Email will be sent out to parents to sign up.
- d) Fundraising Report – Wynne. No activities till Sept
- e) RDPA – Ann-Marie.

- a. AGM was held on May 6. Election of new members of executive.
- b. Appreciation dinner will be on June 3rd at McNair Secondary from 6:00p.m. to 8:30p.m. Two volunteers from each PAC in the district are invited.

6) Old Business / New Business:

- a) Teacher Appreciation will take place on June 25th from 9:00 to 10:30a.m. Breakfast will be served for 91 staff at McRoberts. Annie-Marie will prepare about 20 centerpieces as decoration and appreciation. Will send out emails to ask for volunteers and donations.

Meeting adjourned at 7:56 pm.

Next PAC Meeting:

Sept 10, 2025

Have a great summer!