

# PARENT HANDBOOK 2020 - 2021



École Secondaire McRoberts Secondary School  
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## **Vision Mission Values**

The Richmond School District is dedicated to providing opportunities for all students to develop the attitudes, skills and knowledge which will enable them to enjoy a productive and satisfying life.

The Board of Education recognizes the power of the Vision, Mission and Values statements in transforming learning, leading and teaching in the Richmond School District. As a result of our shared commitment, implementation of the Vision, Mission, and Values statements shall be the joint responsibility of the board, students and staff.

### **Vision:**

The Richmond School District is the best place to learn and lead.

### **Mission:**

The Richmond School District's mission is to cultivate a safe, accepting and engaging community that inspires a passion for lifelong learning.

### **Values:**

The values that will guide our work together to achieve our vision and mission are: collaboration, creativity, curiosity, resilience, respect and equity, for all.

**MCROBERTS MISSION STATEMENT**

McRoberts is a bilingual school where staff, students, and parents learn together in an environment of trust, support, and mutual respect. Our purpose is to enable all learners to develop their potential, prepare for the future and achieve their dreams.

#### **A. Enhancing Learning**

- Provide a relevant and flexible curriculum which challenges students to develop critical and creative thinking skills in all curriculum areas.
- Ensure that learning experiences are accessible to students with a range of intellectual, physical, social and emotional needs, and enhance the sense of belonging in the school milieu for the students.
- Support and encourage teaching and learning strategies designed to enhance active life-long learning for students and staff by encouraging professional growth opportunities for staff.
- Support authentic assessment and evaluation practices.
- Support pride of achievement by displaying student work.
- Work with parents to promote intellectual growth of students.
- Provide the organizational structure (timetable) to support the curriculum programs that are offered.
- Ensure that students are provided with appropriate courses and career planning in preparation for post-secondary programs.

#### **B. Tolerance and Respect**

- Promote a sense of social responsibility and ownership, tolerance and respect for others and understanding and acceptance of cultural and ability diversity for all members of our school community.
- Promote respect for self (student and staff wellness).
- Focus on teachers as positive role models and promote mutual respect and growth.
- Provide opportunities for student participation in as many activities as possible.
- Work with parents to promote behavioural growth of students.
- Foster the development of skills among staff and students to deal with conflict and stress.
- Promote respect for the place of learning by keeping a clean, well-maintained building.

#### **C. Links with the Community**

- Develop effective communication with parents and community.
- Create links with the real world and foster a sense of curiosity.
- Use the commercial, industrial, natural and human resources of the community.

### **MCROBERTS RESPECT MATRIX**



**Framework for Enhancing Student Learning**

**Our School Story**

McRoberts Secondary is a dual track school where staff, students, and parents learn together in an environment of trust, support, and mutual respect. Our purpose is to enable all learners to develop their potential, prepare for the future, and achieve their dreams.

## **Our Focus**

In the past year our focus areas have included the formation, implementation, and development of our Career Education Program as well as our work to support the more overt implementation of Core Competence instruction and assessment

## **Our Learning**

### **Learning and Actions 2020-2021**

- Engage students in focus groups to answer questions such as 'What makes you happy at school and why?', 'What are you learning and why is it important?', 'What could be improved at McRoberts?'
- Engage staff in conversations to answer questions such as 'What do you value in education?', 'What would you like to see for your own child's education?', 'How do we prepare students for a rapidly changing future?'
- Professional development to connect the language in our RESPECT matrix to the Social Responsibility Core Competency
- Continue our mentoring program where students in Grades 10, 11 and 12 connect with our newest students in Grade 8 and build community
- Introduce our Grade 8 students to the RESPECT matrix to begin the year with strong connections and clear expectations.
- Provide leadership opportunities for students

### Bell Schedule: Grade 8 and 9

Grade 8 and 9 students will attend full time and remain in cohorts.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 9:25 am	Prep	Prep	Prep	Prep	Prep
9:25 - 11:45 am	A	A	A	A	A
11:45 - 12:30 pm	Lunch & Clean	Lunch & Clean	Lunch & Clean	Lunch & Clean	Lunch & Clean
12:30 - 2:50 pm	B	B	B	B	B

### Bell Schedule: Grade 10, 11 and 12

Grade 10, 11 and 12 students will attend school half time, attending either the morning or afternoon session of their class, only one class per day.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 9:15 am	Prep	Prep	Prep	Prep	Prep
9:15 - 11:40 am	A1	A2	A1	A2	A1
11:40 - 12:35 pm	Lunch & Clean	Lunch & Clean	Lunch & Clean	Lunch & Clean	Lunch & Clean
12:35 - 3:00 pm	B2	B1	B2	B1	B2

### Quarter Dates:

Quarter 1	Blocks A & B	Sep 14	Nov 18
Quarter 2	Blocks C & D	Nov 19	Feb 3
Quarter 3	Blocks E & F	Feb 4	Apr 23
Quarter 4	Blocks G & H	Apr 26	Jun 28

**MCROBERTS SECONDARY STAFF**

**ADMINISTRATION 2020-2021**

Mr. Neil Kamide	Mrs. Paula Stone-Charlton	Ms. Aviva Vaughan
Principal	Vice-Principal	Vice-Principal

**TEACHING STAFF 2020-2021**

Mr. Edgar Anco-Ascarza	Mme Jamie Hudson	Mr. Steve Mung
Ms. Sarah Antipenkova	Mr. Jongsu Kim	Mr. Stephen Ng
Mr. Drew Arnold	Ms. Jennifer Kugelman	Mr. Brian Powell
Mr. Anoop Bains	Mr. Stephen Looney	Ms. Rebecca Reichert
Mr. Myq Beresford	Mme. Julie Anne Mainville	Ms. Jennifer Romas
Mr. Jamie Carter	Mr. Jon Malchy	Mme Angelica Rost-Komiya
Mr. Gary Chan	Ms. Rita Marinschek	Mr. Joe Rutherford
Mr. Alex Chen	Mr. Gregg Marr	Mr. Rolly Schmidt
Ms. Joyce Chen	Mme Virginie Martin	Ms. Rishma Swali
Ms. Ann Cheng	Ms. Jaime Matheos	Mr. Simon Thwaites
Mr. Joe Clemente	Mr. Mike McBurney	Mr. Tommy Truong
Mr. Jeff Collins	Ms. Feyona McKenna	Ms. Elena Tsang
Ms. Sarah da Costa	Ms. Anna-Marie Milan	Mr. Peter Wilson
Ms. Michelle DeBou	Ms. Angie Miller	Ms. Christa Wolbers
Ms. Deanna Doyle	Ms. Taren Miller	Mr. Harry Wong
Ms. Jacqueline Freese	Ms. D. Monette	Ms. Kano Yajima
Ms. Sherri Frier	Mr. Paul Morrison	Ms. Jody Yau
Ms. Eleni Groumoutis		Ms. Angela Yung

**COUNSELLING STAFF**

Mr. Keith Howlett	Alpha A - Ho
Ms. Andrea Jones	Alpha Hs - P
Mrs. Sheila Sundell	Alpha Q - Z

**SUPPORT STAFF**

Ms. Michele Audet, Business Assistant	Mrs. Janet Stashuk, Library Technician
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Ms. Kim Brodie, Administrative Assistant	Ms. Gloria Akizuki, Noon Hour Supervisor
Ms. June Lundie, Administrative Assistant	Mrs. Marion Riha, Noon Hour Supervisor
Ms. Wasanthi Naidu, Senior Administrative Assistant	Mrs. Angela Wiltshire, Building Service Worker
Mr. Chris Flowers, Educational Assistant	Mr. Emerson Aggasid, Building Service Worker
Ms. Sue Harold, Educational Assistant	Mr. Rob Hemphill, Building Service Worker
Ms. Tanya Patterson, Educational Assistant	Mr. Ken Langham, Building Service Worker
Ms. Dong Tang, Educational Assistant	Mr. Genesis Gumal-In Building Service Worker
Ms. Sylvia Rozanc, Educational Assistant	Mr. Henry Ku, Laboratory Technician
Ms. Dianne Millar, Career Information Advisor	

## HEALTH & SAFETY

### Richmond's Restart Plan

#### Planning

- The district's return to school plan has been developed to meet the expectations of the provincial [health and safety guidelines](#).
- The district will be operating in Stage 2 of the government's [5 Stage Framework for K-12 Education](#).

#### Prevention

- All staff and students will receive a health and safety orientation at the start of the school year to ensure they understand and are able to practice the necessary guidelines of physical distancing, hygiene, mask wearing, working within and across cohort groups.
- Students, with the support of their families, will be required to do a daily health check prior to coming to school. Students and staff who identify symptoms of illness will need to stay home until assessed by a health-care provider AND symptoms have been resolved.
- Frequently touched surfaces will be cleaned twice every 24 hours and general school cleaning will happen once a day.

#### Masks

- Every student and staff member will receive two reusable masks when they return to school.
- Any student or staff member may choose to wear a mask at any time.
- All staff and secondary students will be required to wear masks while in high traffic areas such as hallways or when outside of their learning group.

#### Hygiene

- Handwashing and sanitizing stations will be available in all schools.
- Regular handwashing will occur throughout the school day.
- Frequent reminders about respiratory etiquette and limiting physical contact will

be shared with students and incorporated into ongoing learning.

- Food and beverages are not to be shared.

#### Physical Distancing

- Physical distancing will be promoted and practiced in our schools.
- Access to schools will be limited to staff and students. Other visitors such as parents and guardians can request an appointment through the school office.
- Traffic flow in common spaces will be managed with directional signs.

# Mandatory Daily Health Declaration Process for Staff and Students



## Ask yourself the following:

### 1. Do you have any of the following symptoms that are not from a pre-existing condition (e.g. allergies)?

- Fever
- Chills
- Cough or worsening of chronic cough
- Shortness of breath
- Sore throat
- Runny nose / stuffy nose
- Loss of sense of smell or taste
- Headache
- Fatigue
- Diarrhea
- Loss of appetite
- Nausea and vomiting
- Muscle aches
- Conjunctivitis (pink eye)
- Dizziness, confusion
- Abdominal pain
- Skin rashes or discoloration of fingers or toes

### 2. Have you or anyone in your household returned from travel outside Canada in the last 14 days?

### 3. Are you or is anyone in your household a confirmed contact of a person confirmed to have COVID-19?

Answering YES to any of the questions will prevent the staff/student from entering the school or worksite effective immediately.

## What if you answered YES?

**Question 1:** If you answered YES to question 1 and the symptoms are not related to a pre-existing condition, you need to stay home until you have been assessed by a health-care provider to exclude COVID-19 or other Infectious diseases AND your symptoms have resolved. |

- For assessment of any symptoms, contact 8-1-1, a physician or a nurse practitioner.

**Question 2:** If you answered YES to question 2, you will need to stay home to self-isolate based on the *Quarantine Act*.

**Question 3:** If you answered YES to question 3, you will need to stay home to self-isolate based on the advice of the Public Health Authority.

## ADDITIONAL PROCEDURES FOR PARENTS & STUDENTS

IN ORDER TO MAINTAIN A HEALTHY SCHOOL ENVIRONMENT, THE FOLLOWING PROCEDURES ARE IN PLACE:

- Parents/guardians must remain outside of the school to drop off their children. They must not enter the school.
- During pick-up and drop-off, physical distancing of 2 meters/6 feet must be maintained regardless of the number of parents/guardians arriving.
- Students will be given a designated entry/exit door for each quarter. Students are asked to use these entry/exit doors in order to prevent congestion and to help maintain physical distancing as much as possible during peak times, such as the start and end of the school day. Student who arrive late will have to enter through the main doors at the front of the school.
- Parents are not permitted to bring snacks and lunch for students midday except for in exceptional circumstances as approved in advance by an administrator.
- There will be NO sharing of food.
- Grade 8 & 9 students are strongly encouraged to stay on-site during lunch.
- Grade 10 -12 students may not be on-site during lunch hour.